

Southern Nevada Veterans Memorial Cemetery Advisory Committee Meeting (SNVMC)

NOTICE OF PUBLIC MEETING

Friday, December 2, 2016 at 1:00 p.m.

Public Access Located at:

Southern Nevada Veterans Memorial Cemetery
Administrative Building, Conference Room
1900 Veterans Memorial Drive, Boulder City, Nevada 89005

AGENDA

Please Note: *The Southern Nevada Veterans Memorial Advisory Committee (SNVMC) may (1) address agenda items out of sequence to accommodate persons appearing before the Panel or to aid the efficiency or effectiveness of the meeting; (2) combine items for consideration by the public body; and (3) pull or remove items from the agenda at any time. The Panel may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.*

At the discretion of the Chair, public comment is welcomed by the Committee, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn.

1. Call to Order, Pledge of Allegiance, Roll Call of Members, and Establish Quorum
2. Public Comment

Note: *No vote may be taken upon a matter raised under public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)*

3. Review and Approval of September 14, 2016 Minutes (For Possible Action)
4. Unfinished Business
 - a. Draft proposal prepared by Jefferson Detrick on how to better inform veterans' organizations and the public of when there is an opening on the SNVMCAC. (For Possible Action)
 - b. Committee members photos (headshots) for NDVS website (For Discussion)
5. New Business
 - a. Swearing in of newly appointed committee members – Kathleen Dussault, Deputy Director
6. Cemetery and Agency Reports
 - a. SNVMC – Chris Naylor, Superintendent
 - i. Update #1, SOP VMC-2, Chapter 10: Veterans Services Commission (For Discussion)
 - ii. Update on the Operations and Maintenance Grant Project NV-10-13 (For Discussion)

- iii. SNVMC Burial Report Update (For Discussion)
- iv. Upcoming Events (For Discussion)
 - 1. Wreaths Across America – December 17, 2016 @ 9:00AM
- b. NDVS – Kathleen Dussault, Deputy Director
 - i. General update on NDVS operations (For Discussion)
 - ii. Remembrance Walk Memorial Update (For Discussion)

7. Future Agenda Items (For Discussion)

8. Schedule Next Meeting (For Discussion)

9. Public Comment

Note: No vote may be taken upon a matter raised under public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

10. Adjournment (For Possible Action)

Meeting agendas are available for download at the PUBLIC MEETING PAGE of the Department of Veterans Services' website: <http://veterans.nv.gov> and <http://notice.nv.gov/notice>. Anyone desiring the agenda or supporting materials regarding any NDVS meeting is invited to call or email the Administrative Assistant, Kaytlin Percifull at (702) 486-5920 x223 or percifullk@veterans.nv.gov. The agenda and supporting materials may also be picked up in person at any one of the following office locations:

- **Nevada Department of Veterans Services - Reno**
5460 Reno Corporate Drive, Ste. 131, Reno, NV 89511
Telephone: 775-688-1653 Fax: 775-688-1656
- **Nevada Department of Veterans Services – N Las Vegas**
6900 N. Pecos Road, Room 1C238, North Las Vegas, NV 89086
Telephone: 702-224-6025 Fax: 702-224-6927
- **Nevada Department of Veterans Services – Las Vegas**
Grant Sawyer Building
555 E. Washington Avenue Suite 3900, Las Vegas, NV 89101
Telephone: 702-486-3830 Fax: 702-486-3829

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Pamela Roberts, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

This agenda has been sent to all members of the Committee and other interested persons who have requested an agenda from the Council. Persons who wish to continue to receive an agenda and notice of meetings must request so in writing on an annual basis.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

Nevada Department of Veterans Services (NDVS) Reno Office 5460 Reno Corporate Dr. Ste 131, Reno, NV 89511	Nevada Department of Veterans Services (NDVS) Reno McCarran Annex 6880 S McCarran Blvd Ste #A-12, Reno, NV 89511	Boulder City, City Hall 401 California Ave. Boulder City, NV 89005
Nevada State Veterans Home (NSVH) 100 Veterans Memorial Dr. Boulder City, NV 89005	Nevada Department of Veterans Services (NDVS) Grant Sawyer Building 555 E. Washington Ave., #1013 Las Vegas, NV 89101	Nevada Department of Veterans Services (NDVS) Las Vegas Office 6900 N. Pecos Rd. #1C238 North Las Vegas, NV 89086
Northern Nevada Veterans Memorial Cemetery (NNVMC) 14 Veterans Way Fernley, NV 89408	Southern Nevada Veterans Memorial Cemetery (SNVMC) 1900 Veterans Memorial Drive Boulder City, NV 89005	